CARLETON SHORES ASSOCIATION

ANNUAL MEMBERSHIP MEETING MINUTES FY20

Sunday August 23, 2020

**Call to Order**:

CSA President Mike Myers called the meeting to order at 4: 07 pm on this date at the home of Board member Marianne DePamphilis, 6 Carleton Drive West.

**Election of Board Members:**

Mike Myers introduced the members of the Board. 8 of the 9 Board members were present.

Paper ballots were collected, and all votes were tallied by Kandi Zarba and John Dashuta.

**Introduction of New CSA Members:**

1 new neighbor was present and introduced himself:

 Nate Van Duzer 28 Carleton Drive E

**Secretary’s Report:**

Jayne Burke, Board Secretary, read minutes from the August 25, 2019 Annual Meeting. A vote to accept the minutes was passed unanimously.

**Treasurer’s Report:**

Ed Collupy handed out a report and explained that a few expenses for the current year will come in after year-end. Ed reported a total balance of $132,404.30 on August 23,2020. The checking account balance was 37,011.30 and the money market account balance was $95,393.00.

Ed reviewed the line items.

Ed reminded everyone that there is still a week to go and the reports he handed out may change. He will provide a final report to the Board after the year end.

We went into this year with the $100 increase in dues and that helped us to and catch up on some plans. Most of the accounts are in good shape, especially beach path and stairs, and street sweeping. There were no major storms.

Landscaping and lawn mowing were both over- mostly because of some extra weeks. Miscellaneous expense account are mostly expenses from 4th of July and implementing the committee’s recommendations.

Ed reminded everyone the Board wanted to increase the reserves which hasn’t been able to happen in recent years. This year we will have $10,000 over our collections so we are going to move that money to the Money Market account and earmark it for the Roads, Beach Path and Stairs reserve.

Ed reminded everyone about the annual dues cover the fiscal year but historically we haven’t been billing until later in the year. So, we are going to correct the payment cycle and align it better with the fiscal year. The Board prefers a cycle of paying dues by January 1 so it covers the whole year.

Ed asked for questions and there were none.

**Financial Audit Statement:**

Peggy Gorton discussed the financial audit that she conducted. In her opinion, the CSA financial statements fairly present the position of the Association.

**Review/Vote on Proposed FY2020 Budget:**

Ed Collupy reviewed the Board recommended fiscal 2020 Budget (September 2020 – August 2021). The budget was handed out to the members.

We decreased the expenses for Beach Path and Stairs repair. Ed explained that the Board voted to get new tags; it has been five years since the red tags were issued. That expense has been budgeted.

Mike then spoke about the road projects that require an increase. Part of the discussion last year was about the flooding at Lost Meadows and Carleton. We rebuilt both of the storm drains at the bottom because they needed to be deeper. They were improved and hopefully this solves the flooding problem. There is restoration needed to the circle at Foxcroft and that will have to be repaired.

Ed asked for questions.

One question was asked about possibly spending money to put a small deck at the top of the stairs.

There was a question about the total amount the association has. Ed reviewed the money market account and the checking account balances.

Mike asked for a vote on the budget – there was a motion and second, and the motion passed.

A motion was made and seconded to accept the Treasure’s Report, the Financial Statement Audit and the FY19 proposed budget. The motion was passed unanimously.

**Election Results for Board of Directors:**

John Dashuta is leaving the Board. Ed Collupy, Mike Myers and Mike Doak were elected to three-year terms ending in 2023.

**Secretary Vote for Slate of new Directors:**

Jayne Burke as Board Secretary cast a vote to accept the slate of new Board members. The slate was passed unanimously.

**Committee Reports:**

**Area Development and Home Approval**: Joel Magrini, Chair

 Joel , Mike Myers, Bob Gorton and Helen Jillson make up the committee. Please send plans to this committee building projects including sheds, pools etc.

**Roads and Grounds**: Mike Myers, Chair

Similar to last year, Mike made a request that all homeowners please do the trimming required by the town to allow the plows access.

**Old Business:**

**Beach Security:** Mike reported that the Board once again used All Cape Security for beach security. Mike reminded everyone to be respectful to the Security personnel, and asked people to remind their renters to display beach tags.

 **Golf Carts** – Mike reiterated the Board’s view of use of golf carts on the Beach path, asking for common sense and tolerance for those who need assistance getting down the path. Generally, carts should be moved back to the parking lot after people and beach materials have been dropped off.

As for driving golf carts on the roads within Carleton Shores: we have private roads that are accessible by the public. You must be over 16 years old and have a driver’s license to operate a gold cart on the roads.

New Business:

* The Association will buy new beach parking tags this year. We will collect the old tags and replace the red ones with new ones of a different color.
* Mike recognized and thanked the new the 4th of July committee and said there was a big improvement this year. This committee will stay on place.
* Beach Path and Stairs: Mike Myers reported that all beachfront homeowners have completed beach restoration. The path was nicely restored. Scott Ravelson suggested scheduling the beach cleanup for after the fireworks.
* There was a question about if there is any available property owned by the Association that could be built on. Mike explained we don’t own any land for that would be appropriate for that purpose.
* **Socials:** Mike explained that due to Covid-19 restrictions we had to cancel this year’s cocktail party and asked for a volunteer to host next year’s party.
* **Parking Lot volunteers and drawing:** Mike thanked all the neighbors who volunteered for beach parking lot duty. A drawing was conducted for the volunteers and Scott and Elaine Ravelson of Foxcroft Lane won a $100 gift card.

**\* Recognition** – Mike thanked John Dashuta for his service to the Board.

**Other:** Homeowners raised the following issues for the Board’s consideration:

* SUVs were seen driving down the path. One neighbor asked for the path to be restored with more planting. Mike said we can discuss how to do this. He also mentioned that many owners prefer the path wider. Also, there may have to be some restoration of the new dunes and any planting might be lost. Board agreed they will be discussing what to do if beach front homeowners want to use the path again for restoration. Scott Ravelson volunteered to plant beach grass. Mike will bring this up at the next board meeting
* A neighborhood directory is still being worked on. We will again ask people to opt in. Mike said we will do the questionnaire again and confirm that having your name and local Carleton Shores address only is an option. Helen Jillson reminded everyone that the information is out there anyway.
* Mike mentioned there were entries on the Association Facebook page about coyotes. There isn’t much you can do except call the wildlife people. They are likely to tell you we have to co-exist.

**Adjournment: A motion to adjourn was made and seconded; the meeting was adjourned at approximately 5:15pm**